



**CITÉ  
INTERNATIONALE**  
UNIVERSITAIRE  
DE PARIS

# Regulations for admission and residence

at the international university  
campus in Paris

# Regulations for admission and residence

These regulations lay down the terms for admission to the International University Campus in Paris (CIUP).

## Chapter 1 : admission

### Article 1

#### General provisions

**1.1.** Admission to the International University Campus in Paris (CIUP) is determined by these rules, in accordance with:

- The deeds of donation of the houses of the CIUP,
- The statutes of the CIUP, National Foundation (hereafter National Foundation),
- The statutes of public utility foundations and similar which manage some of these houses,
- The General Regulations of the CIUP,
- The agreements that bind the Chancellery of the Universities of Paris to the CIUP, National Foundation and to the other public utility foundations..

**1.2.** In accordance with the objectives of the CIUP:

- The hosting of students, teachers, researchers, artists, top-level athletes and confirmed technicians is primarily aimed at promoting exchanges between nationals of different countries, in a spirit of tolerance and mutual respect;
- The admission of newcomers to France is encouraged in order to contribute to the development of international mobility.

**1.3.** Admission to one of the CIUP's houses (public utility foundations and similar, attached houses and independent foundations) is not governed by legislative and regulatory provisions related to leases of residential premises, in line with the legislation currently in force or, a fortiori, commercial leases.

Each board of directors from a public utility foundations and similar has the opportunity to adapt these regulations with measures specific to its contingent, provided that they comply with these regulations.

**1.4.** In exceptional and consequently temporary cases, those who do not abide by these regulations, but who are able to prove an academic or cultural connection with a house, can be provided an accommodation on a temporary basis. These "hôtes de passage" do not benefit from the resident status.

### Article 2

#### The admission application to the international university city of paris (ciup)

**2.1.** Applicants wishing to be admitted must submit an admission application on the CIUP website ([www.ciup.fr](http://www.ciup.fr)) and provide all the required documents to compile their admission's file.

**2.2.** Applicants' admission applications are reviewed in the following order:

- Those from students, from the school's houses by each of these houses.
- Those from nationals of countries represented within the CIUP, by the concerned houses
- Those from other applicants, by the National Foundation's department in charge of admissions.

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**2.3.** Applicants who may be admitted under partnership agreements are introduced by partner organisations and are subject to the admissions rules in force. Their application is reviewed by the signatory foundation (or similar).

Within the context of these partnerships, exceptions to the above contingent's rules are granted by the National Foundation's department in charge of admissions.

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**2.4.** Applications are processed and examined according to the procedures and the schedule laid down by each house.

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**2.5.** By way of derogation from points 2.2 and 2.3, applications from candidates for the «resident without frontiers» programme (in situations of exile<sup>1</sup> or humanitarian emergency<sup>2</sup>, refugees<sup>3</sup>, etc.) are examined by the admissions department of the National Foundation only.

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### Article 3

#### Terms of admission

The CIUP distinguishes between three categories of resident:

#### 3.1. The Student-resident

##### Application criteria:

- Level of studies: must have completed at least 3 years of higher education or obtained the equivalent without holding a doctorate.
- Age: must be aged at least 18
- Academic project: For the ongoing academic year of the stay, the applicant must be enrolled in the second cycle (4th year of higher education) in a French public or private higher education institution, primarily in the Ile-de-France region, or in a foreign institution bound by an agreement to a French higher education institution, in which the resulting degree is recognised by the State or issued by an institution or establishment whose status is generally recognised.

By way of derogation, the following may apply for admission to the CIUP:

- Applicants pursuing a 3rd year bachelor's degree (3rd year of higher education) in the event that the numbers of a contingent represented at the CIUP by a house are not reached, or within the context of a special academic student exchange agreement;
- Solely for the house of Norway, the house of Canadian Students and the foundations of Monaco and Biermans-Lapôtre, applicants pursuing a 2nd or 3rd year bachelor's degree in Paris (2nd or 3rd year of higher education) within the context of a special academic student exchange agreement;
- Students enrolled in arts training, whose degrees are not generally authorised by the State, may be admitted where the planned degree follows three years of higher education and is issued by an institution of a generally recognised quality;
- Top-level athletes who are concurrently in a higher education institution.

<sup>1</sup> Situation of a person who is expelled or forced to live outside his/her country.

<sup>2</sup> Armed conflict, natural disasters and other major emergencies can place people in a humanitarian emergency

<sup>3</sup> Applies to any person who, owing to a well-founded fear of being persecuted for reasons of race, religion, nationality, membership of a particular social group or political opinion, is outside the country of his or her nationality and is unable or, owing to such fear, is unwilling to avail himself or herself of the protection of that country.

#### Selection criteria:

The selection of student-residents takes the following into account for each applicant:

- The curriculum and academic project;
  - Their motivation for admission to the CIUP;
  - Financial resources (grants, apprenticeship contract, family support, salary, etc.);
  - The desired dates of stay and the type of accommodation requested;
  - The duration of stay already done at the CIUP.
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### 3.2. The Researcher-resident

#### Application criteria:

- Doctorate holders, or by exception graduate engineers and doctors;
- Having a research project accepted by a higher education/research institution or a university, or being invited by a higher education/research institution in the Ile-de-France region.

#### Selection criteria:

The selection of researcher-residents takes the following into account for each applicant:

- The research project;
  - The motivation for admission to the CIUP;
  - Financial resources;
  - The desired dates of stay and the type of accommodation requested;
  - The duration of stay already done at the CIUP.
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### 3.3. The Artist-resident (and the cultural professional)

#### Application criteria:

Being an artist (in any discipline) or a professional in a cultural profession (curator, archivist, librarian or technician, who have completed their studies and are coming to the Ile-de-France region for a specific exhibition, show or artistic project).

#### Selection criteria:

The selection of artist-residents takes the following into account for each candidate:

- The artistic project;
  - The motivation for admission to the CIUP;
  - Financial resources;
  - The desired dates of stay and the type of accommodation requested;
  - The duration of stay already done at the CIUP.
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### 3.4. Spouses and children

A spouse or the person with whom the resident generally cohabits, and his or her children, may be permitted to reside on the Campus during all or part of the stay of the resident whose accommodation they wish to share. The spouse or person with whom the resident regularly cohabits and his or her children do not hold resident status during this time.

This authorisation is subject to:

- The spouse being aged 18 or older;
  - The availability of suitable accommodation in the house;
  - The application of the house's special pricing regulations.
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## Article 4

### The admission decision

**4.1.** Admission is pronounced by each foundation or similar in the name of the whole of the CIUP.

**4.2.** Admission is at the discretion of the director of the house and, if need be, of the admissions board. This decision is final and shall not be subject to appeal.

The director of each house pronounces the admission following deliberation by the admissions board when a meeting of the latter is convened.

With the aim of facilitating exchange between residents of all nationalities, the admitted applicant shall reside, on the director's decision:

- In the house of the country or the house of the school to which he/she belongs;
- Or in another house.

This arrangement is called "brassage" (intermixing).

**4.3.** Admission is confirmed by issuing a certificate of residence signed by the director of the house as well as a resident's card, which attests the resident status. The resident's card is strictly personal and non-transferable.

**4.4.** Any student/researcher/artist who has already resided at the CIUP may reapply for admission if he or she has not stayed at the CIUP for the maximum permitted duration of stay (see Article V). This renewed admission is not a right and in no way can be viewed as automatic. It is subject to the same conditions as a first admission. It is also subject to the absence of infringement of the rules of the CIUP and of the houses during the previous stay.

## Article 5

### The period of stay

The CIUP provides housing and other services in a single venue intended to help its residents settle into their academic life in the Ile-de-France region.

In order to enable the greatest number of people to benefit from this provision, the length of a resident's stay is limited.

In any case, the resident status is normally only issued for periods of stay of more than 1 month, except for special dispensations that may result from involvement in a university-based scientific or research project.

Residency is automatically lost at the end of the period for which admission was granted.

#### 5.1. The Student-resident

The year of the academic stay begins on 1 September and ends on 30 June.

Each student-resident is admitted for a maximum of one year of academic stay. Admission over the course of the year is limited to 30 June at the latest.

An extension of the stay until 31 August is possible for curriculum reasons or because of distance from family, and is subject to availability in the house.

The cumulative duration of the stay may not exceed 30 months over a period of 6 consecutive years, the months of July and August not being counted as part of this period.

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### 5.2. The Researcher-resident

A researcher-resident's admission is set between specific dates, for a duration that may not exceed 12 months.

His or her stay may be renewed for a cumulative duration which may not exceed 24 months over a period of 4 consecutive years.

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### 5.3. The Artist-resident

An artist-resident's admission is set between specific dates, for a duration that may not exceed 12 months.

His or her stay may be renewed for a cumulative duration which may not exceed 24 months over a period of 4 consecutive years.

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### 5.4. Waiting period

When an applicant has already stayed at the CIUP and exhausted the maximum cumulative period, a new application is subject to the following conditions:

- An absence of 36 consecutive months from the CIUP is required if the applicant has already been accommodated as a student-resident.
- An absence of 24 consecutive months from the CIUP is required if the applicant has already been accommodated as a researcher-resident or artist-resident.

A resident who has exhausted the maximum period of stay cannot change status during his or her stay without adhering to the waiting period.

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## Article 6

### Dispensations

Exceptions to these regulations can be granted by the General Delegate of the CIUP on referral by the director who pronounced the admission.

Derogations regarding the period of the stay are possible for serious health reasons or important academic curriculum or research needs. In this case, the derogation may not exceed 10 months for student-residents and 12 for others, and cannot be renewed.

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## Chapter 2 : the stay

### Article 7

#### Respect for the values of the Cité internationale universitaire de Paris

The Cité internationale universitaire de Paris promotes respect, solidarity and diversity. It is committed to the fight against all forms of discrimination and violence, notably by publishing a charter.

Each resident admitted to the Cité internationale universitaire de Paris engages to respect this charter, to behave in a compliant, respectful and tolerant manner, and not to commit any form of discrimination or violence within the campus.

### Article 8

#### Compliance with the specific rules of the residence

Each establishment establishes its own rules and regulations, which specify the rules of life within the

establishment.

The residents, by validating their admission, commit themselves to comply with them without reservations.

## **Article 9**

### **Disciplinary provisions**

Disciplinary sanctions may be imposed on residents in the event of a breach of the rules of the Cité or an infringement of the legislation in force on French territory.

#### **9.1. The different sanctions**

Sanctions must be proportionate to the breach. They may be cumulative where appropriate. Several types of sanction are possible, depending on the nature and seriousness of the facts:

- Written reminder of the rules or other pedagogical measures
- Temporary or permanent suspension of access to CIUP services (sports, library) and/or certain buildings
- Forced building change
- Warning (exclusion on 3rd warning)
- Exclusion (loss of resident status leading to departure from the CIUP)

#### **9.2. Respect for the adversarial principle**

Sanctions are written and reasoned.

Sanctions are preceded by an interview with the director of the building, during which the resident in question can give his version of the facts of which he is accused. He may be assisted by any person of his choice.

#### **9.3. The disciplinary authority**

Within the so-called attached houses, disciplinary sanctions are pronounced by the General Delegate of the National Foundation, in conjunction with the director of the house concerned and the director in charge of accommodation.

In the so-called non-attached houses, sanctions are imposed by the director of the building.

In the case of an intermixed resident, the sanction is taken after consultation with the director of the house of origin, in particular when the sanction affects the place of residence.

The sanction may be appealed by the person concerned within fifteen days of notification of the disciplinary decision with the Chairman of the Administrative Board of the National Foundation (for attached houses) or of the non-attached house concerned.

#### **9.4. Specific disciplinary arrangements**

In compliance with these provisions, the Cité internationale universitaire de Paris may adopt specific disciplinary measures for certain types of misconduct, notably adapting the procedures for collecting statements and conducting investigations.

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*The present regulations were approved by the Board of Directors of the Cité internationale universitaire de Paris on 24<sup>th</sup> January 2022.*

